Practice 1:

You have looked at a website of an English center. You are interested in an English course to prepare for TOEIC. Write an email to the center and request information about:

1. how long the course lasts

2. how to take the course, online or offline

3. the course fee

Practice 2:

You have looked at a website of a Nike outlet store. You are interested in a pair of Nike airy sneakers that is going to arrive in Vietnam next month and would like to buy it for a running race at school next January. Write an email to the outlet store and request information about:

1. whether you get a 10% discount or a 20% discount

2. how long it takes to have the sneakers delivered to your school

3. what colors the sneakers come in

Practice 3:

You have looked at the website of a tour company. You are going to organize a school trip to the city zoo for a group of 60 students this November. Write an email to the company request information about:

1. how long the tour lasts

2. what activities the students can take part in on the tour

3. the up-to-date price of the tour